

## Mentor training/development update for 2024-25

Dear University of Cumbria ITT school mentor,

Thank you for supporting the University of Cumbria in 2024-25 and considering your ongoing Mentor Professional Development.

From 2024-25 all ITT providers are required to work with general mentors to ensure that expert colleagues know and understand how to develop ITT trainees effectively. In line with DfE's Initial teacher training (ITT) reform **General mentors new to mentoring will have up to 20 hours of 'training' available to them; with 6 hours annual refresher for experienced mentors.**

We are proud to have been working with several other NW providers and our accredited lead university- University of Warwick; to dovetail mentor training provision- allowing us to certify training that has taken place in more than one location.

From September 2024, The University of Cumbria will be launching our **General Mentor: Mentor Training Curriculum**. The professional development programme:

- **Builds** on the range of provision already in existence
- **Sequences** progression of mentor training
- **Respects** colleagues substantial experience and builds upon it
- **Engages** Mentors through online autonomous training
- **Acknowledges** mentors' wide range of experiences
- **Encourages** professional development through self-assessment
- **Develops** transferable skills to induction tutoring, performance management and coaching

Our new (colour coded) MT curriculum consists of **3 core tiers of Mentor Development (training) provision. All 3 tiers are available throughout the year for you to access and you only need to carry out the training for the tier you require.**

<b>1</b>	<b>Initial (NEW) to ITT mentoring:</b> Initial Mentor training - For all new ITT mentors
	Comprising of <u>20 hours</u> of mentor development & support (training) throughout your first year as an ITT mentor. Training will be transferable between NW training providers. Initial training set in the context of UoC ITT primary curriculum and placement expectations.)

<b>2</b>	<b>Developing Mentor Training:</b> Bespoke UoC detail For mentors who have completed Initial Mentor training at UoC or with another Lancashire consortium provider
	Comprising part of <u>6 hours</u> of annual refresher/update and institution specific mentor development training.  Examples include using the UoC ITT curriculum depth to support a trainee, setting UoC ITT curriculum led targets. Regular update outputs and research, alongside QA visits will contribute to the time compliance of this strand.

<b>3</b>	<b>Enhancement Mentor Training:</b> Module choice For mentors who have completed all initial and developing mentoring training.
	Comprising of <u>6 hours</u> of annual training. Module choice allows experienced mentors to enhance their skills and knowledge – modules for selection - Adaptive teaching or a Subject focused module. Regular update outputs and research, alongside QA visits will contribute to the time compliance of this strand.

The training is provided by either:

- 1) Online Teams sessions,
- 2) Through independent learning using the online learning platform Mosaic
- 3) Through a combination of the two.

To access Mosaic we need to set you up with a **Mosaic Account** and to do this we need your **up-to-date details** so please complete a form by **clicking on the link [Mosaic-Mentor Training System](#) if you have not done so previously.**

We have created a **short audit & flow chart (Appendix 1)** for you to work out which sections of training you should complete during the academic year. Of course, you will continue to discuss this with your Lead Mentor: University Partnership Tutor at each QA touch point or Partner visit.

Once you have identified the training required the sections below provide further detail on the actions required to access the training.

Tier 1		
<b>A</b>	<p><b>Initial Mentor Training</b> A one-hour online session for new Mentors exploring the Initial Teacher Training and Early Career Framework (ITTECF) and the University of Cumbria's curriculum and assessment design. The session will also introduce Mentors on how to access the compulsory, asynchronous online learning modules.</p>	<p><b>How to book:</b> See Appendix 2 for session dates and corresponding links. Please follow the link to your preferred date to complete an online booking form.</p>
<b>B</b>	Complete the <b>Tier 1 Mosaic</b> learning modules throughout the academic year. Complete the reflection document and be prepared to discuss your progress during the Lead Mentor: University Partnership Tutor QA visit	

Tier 2		
<b>A</b>	<p><b>Target Setting Training</b> A 75-minute online session preparing Mentors in linking targets to the students ITT curriculum. The session will explore how to set SMART targets in line with Staged Expectations and the domains of ITT learning. Input will be provided on how to expand targets from composite to component through clear implementation steps in addition to verb driven actions. Short-, medium- and long-term targets will be analysed in line with the University of Cumbria processes and procedures including weekly reviews, target running records and End of Placement Reports.</p>	<p><b>How to book:</b> See Appendix 2 for session dates and corresponding links. Please follow the link to your preferred date to complete an online booking form.</p>
<b>B</b>	Complete the <b>Tier 2 Mosaic</b> learning modules throughout the academic year. Complete the reflection document and be prepared to discuss your progress during the Lead Mentor: University Partnership Tutor QA visit	

Tier 3		
Complete the online selected Tier 3 Mosaic throughout the academic year. Complete the reflection document and be prepared to discuss your progress during the Lead Mentor: University Partnership Tutor QA visit		

We are also offering optional drop in, online sessions supporting Mentors prior to the placements starting, more information can be found here:

<p><b>Beginning Drop In</b></p> <p>An optional online drop-in session for Mentors preparing to support a student on a Beginning Placement. Speak directly to a University Lead Mentor – UPT. Ideal for quick informal queries.</p>	<p><b>How to book:</b> Please follow the link below to complete an online booking form for your session.</p> <ul style="list-style-type: none"> <li>Monday 14<sup>th</sup> October PG &amp; 1/3 - 4.00-5.15: <a href="#">PGCE &amp; Y1/3 Beginning Drop- In Session 14th October 2024</a></li> </ul>
<p><b>Developing Drop In</b></p> <p>An optional online drop-in session for Mentors preparing to support a student on a Developing Placement. Speak directly to a University Lead Mentor – UPT. Ideal for quick informal queries.</p>	<p><b>How to book:</b> Please follow the link below to complete an online booking form for your preferred session.</p> <ul style="list-style-type: none"> <li>Wednesday 11<sup>th</sup> December -Y3/4 &amp; PGCE- 4.00-15 PGCE: <a href="#">Y3/4&amp;PGCE Developing Drop- In Session 11th December 2024</a></li> <li>Monday 20<sup>th</sup> January-Y2/3- 4.00-5.15 : <a href="#">Y2/3 Developing Drop- In Session 20th January 2025</a></li> <li>Tuesday 8<sup>th</sup> April-Y2/Y4- 4.00-5.15: <a href="#">Y2/4 Developing Drop- In Session 8th April 2025</a></li> </ul>
<p><b>Extending Drop In</b></p> <p>An optional online drop-in session for Mentors preparing to support a student on an Extending Placement. Speak directly to a University Lead Mentor – UPT. Ideal for quick informal queries.</p>	<p><b>How to book:</b> Please follow the link below to complete an online booking form for your preferred session.</p> <ul style="list-style-type: none"> <li>Tuesday 1<sup>st</sup> October – Y3/3 -4.00-5.15: <a href="#">Y3/3 Extending Drop- In Session 1st October 2024</a></li> <li>Thursday 10<sup>th</sup> April – PGCE-4.00-5.15: <a href="#">PGCE Extending Drop- In Session 10th April 2025</a></li> </ul>

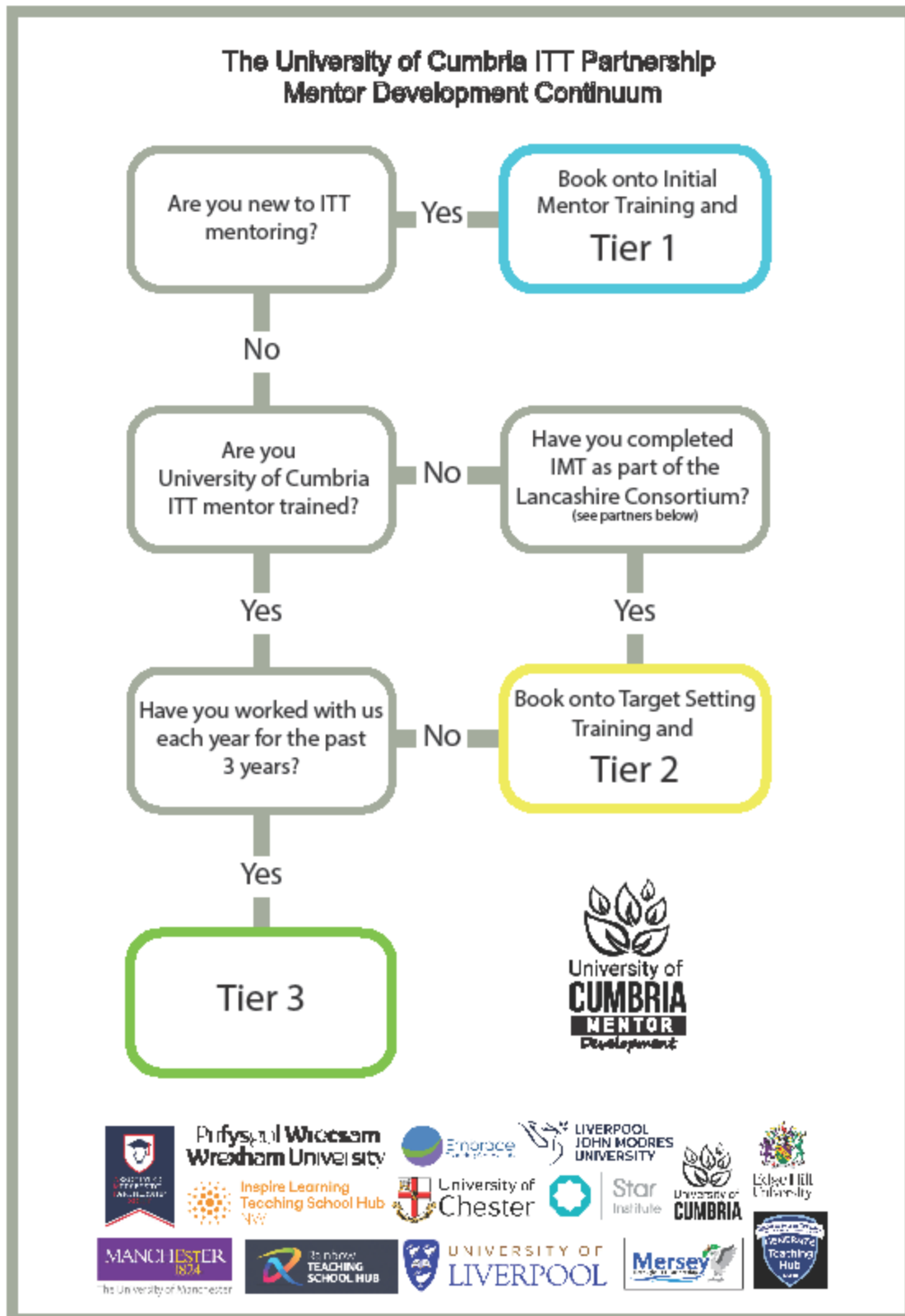
Please direct any enquiries relating to mentor training to [mentortraining@cumbria.ac.uk](mailto:mentortraining@cumbria.ac.uk)

Many thanks for your continued support of the ITT partnership.

Pat Freeman & Leadership Team

**Patrick Freeman SFHEA**

Placement Liaison Manager | Institute of Education



## APPENDIX 2

<b>Initial Mentor Training</b>	
Tuesday 8 <sup>th</sup> October	<a href="#">Initial Mentor Training 8th October 2024</a>
Monday 11 <sup>th</sup> November	<a href="#">Initial Mentor Training 11th November 2024</a>
Tuesday 14 <sup>th</sup> January	<a href="#">Initial Mentor Training 14th January 2025</a>
Thursday 30 <sup>th</sup> January	<a href="#">Initial Mentor Training 30th January 2025</a>
Monday 3 <sup>rd</sup> February	<a href="#">Initial Mentor Training 3rd February 2025</a>
Thursday 13 <sup>th</sup> March	<a href="#">Initial Mentor Training 13th March 2025</a>
Wednesday 2 <sup>nd</sup> April	<a href="#">Initial Mentor Training 2nd April 2025</a>
Monday 12 <sup>th</sup> May	<a href="#">Initial Mentor Training 12th May 2025</a>

<b>Target Setting Training</b>	
Wednesday 16 <sup>th</sup> October	<a href="#">Target Setting 16th October 2024</a>
Thursday 21 <sup>st</sup> October	<a href="#">Target Setting 21st October 2024</a>
Thursday 9 <sup>th</sup> January	<a href="#">Target Setting 9th January 2025</a>
Wednesday 26 <sup>th</sup> February	<a href="#">Target Setting 26th February 2025</a>
Monday 24 <sup>th</sup> March	<a href="#">Target Setting 24th March 2025</a>
Tuesday 6 <sup>th</sup> May	<a href="#">Target Setting 6th May 2025</a>